Responses to Questions Received by June 22, 2026 for WCSO's Accounting Services RFP

1. Can you clarify your current accounting tech stack? (Quickbooks Online, BILL.com, etc)
    - Our current accounting program is Quickbooks Online; however, we also use the state of Ohio's County Finance & Information System (CFIS) for managing our federal funds, which is also an online platform.
2. What is the source of funding for the program category "subcontracted programs" that's included in the 2025 audit and seems to be fully offset by a source of revenue identified just as "subaward grant funds"?
    - These are our annual federal allocations from the Workforce Innovation and Opportunity Act.
3. What was the $175k of grants able to be recognized as revenue in 2025 prior to being obligated?
    - During the last week of the 2024 fiscal year, two grant awards were received for programs that were to be implemented in the 2025 fiscal year, one for $125,000 and one for $50,000.
4. Are there any auxiliary software products supporting the receipt or distribution of funds (i.e., Bill pay system, POS, ITA database, etc)?
    - We use the state of Ohio's County Finance & Information System (CFIS) for managing our federal funds, which is also an online platform.
5. Does WCSO pool indirect costs or treat all expenses as direct? If it utilizes an indirect pool, does WCSO maintain a NICRA or elect to use the de minimis rate to recover indirect costs?
    - We do not have a NICRA at this time and use the de minimis rate for federally funded projects. For other grant funds we typically have an indirect rate of 15%.
6. What format is required for the submission of monthly WIOA, TANF and other grant reports?
    - Reports can be generated from templates in CFIS; however, some narrative and additional context is always welcome.
7. Do any grantors require copies of supporting documentation with monthly expense reports?

- We typically require copies of supporting documentation for monthly expense reports.

8. How many subrecipients does WCSO have agreements with?
    - We have three subrecipients for our federally funded programs: Cincinnati Youth Collaborative, DB Grant Associates Inc., the Urban League of Greater Southwest Ohio.
9. Who is WCSO's banking partner?
    - We have accounts with US Bank.
10. Please confirm that WCSO intends for these services to be provided remotely.
    - These services can generally be provided remotely; however, an in-person meeting may be beneficial on occasion, such as for the annual meeting with the Executive Committee to review the independent audit.
11. Please confirm that item (d) in the RFP is not applicable – it seems related to audit services and not ongoing accounting support per the scope outlined in the body of the RFP.
    - While WCSO has contracted with a separate entity to perform an annual independent audit, support for a portion of this work will be needed from the entity providing general accounting support. The entity providing general accounting support will also need to provide some financial information for documents such as WCSO's Annual Report. So, a response to part D in the RFP can indicate awareness of this responsibility as well as provide any information about how the bidder may approach this type of work. WCSO recognizes that the timeline may be driven by the entity performing the annual independent audit or WCSO, and not the entity providing general accounting support.