

**Welcome! We will start at 1:00 pm,
eastern. This session will be recorded.**



Workforce Council of Southwest Ohio

One Stop Operator RFP Information Session

January 20, 2026



Purpose of Today's Meeting

- Gain knowledge of RFP process and timeline
- Review the purpose and core role of the public workforce system and the One-Stop Operator's place in it
- Build understanding of Area 13's priorities and needs
- Provide an opportunity for Q & A

Attendance today is optional but encouraged



About the Workforce Council

WCSO is the Workforce Development Board for Cincinnati and Hamilton County (we are Ohio's Area 13)

- Dedicated to developing a thriving workforce in the city and county
- We design, fund, and support a portfolio of workforce programs and initiatives for and with partners and community members to meet the needs of employers, job seekers, and workers
- Functions of a workforce development board, per WIOA
 - Direct federal, state, and local funding for workforce development programs
 - Provide oversight and coordination of local workforce services
 - Including operations and services at the local OMJ Center
 - Develop local and regional workforce strategies with stakeholders and partners
 - Conduct and publish research on the needs of the regional economy

Workforce Innovation & Opportunity Act (WIOA)



Federal law since 2014 that funds the nation's public workforce system. Designed to:

- Help job seekers access employment, education, training, and support services
- Help employers find and keep the skilled workers they need
- Require states to align their workforce programs and coordinate the needs of job seekers and employers
- Charge workforce development boards to shape vision for the local workforce system and lead local implementation of WIOA

About American Job Centers (AJC)

WIOA establishes and requires comprehensive One-Stop centers, known nationally as American Job Centers

- Branded in Ohio as OhioMeansJobs Centers
- A physical location where job seekers and employers can access the programs, services, and activities required of AJCs and partners. Enhanced by:
 - Online presence
 - Community-embedded
- Designed to provide a full range of assistance to job seekers under one roof
- Provide job seekers with access to
 - career services, including coaching
 - job listings
 - employment and training services
 - programs carried out by One-Stop partners
 - labor market information

WCSO & the One-Stop Operator Collaborate to:

- Administer WIOA funds
- Establish & carry out local workforce policies
- Develop and manage the OMJ Center budget with partners
- Facilitate the One-Stop Partner MOU process
- Conduct OMJ Center certification
- Foster connections with employers, partners, and stakeholders
- Provide labor market information, program data, and analysis



American Job Center Location for Area 13 (WCSO)

Current: (thru June 2026)

1916 Central Parkway

Cincinnati, OH 45214

Future: (starting July 1, 2026

or sooner)

1740 Langdon Farm Road

Suite 230

Cincinnati, OH 45237



Area 13 only operates a single location

OMJ Center Partners

Cincinnati Metropolitan
Housing Authority (CMHA)

Cincinnati Public Schools

Cincinnati State

Community Action Agency

Easterseals Redwood

Great Oaks

Hamilton County Office of
Re-Entry

Hamilton County Job &
Family Services (HCJFS):
CCMEP, RESEA, TANF, WIOA
Adult & Dislocated Worker
Job Corps (Insights Training)
Ohio Department of
Medicaid

MelanomaKnowMore

Opportunities for Ohioans
with Disabilities (OOD)

ODJFS – Wagner Peyser
(general job seeker support)

ODJFS – DVOP (veterans'
services)

Vantage Aging

Talbert House

Unemployment Services

UC Aspire

Volunteers of America

Urban League



RFP for One-Stop Operator Services

- General information
 - Information needed to understand the programmatic and regulatory context
 - Potential characteristics of resulting agreements
- Statement of Work
 - Programmatic and administrative requirements
 - Services, tasks, and activities required through any resulting agreement
- Proposal process and requirements
 - How to submit a proposal, ask questions, and find more information
 - Important dates and timeline, proposal-related events, and evaluation criteria
- Appendices
 - Additional helpful information to assist with developing a proposal

Core One-Stop Operator Services



Changing people's lives

Vision: a unified system where participating programs and partners operate together in a proactive, collaborative way that provides a coordinated, seamless experience for community members

- Functional supervision and day-to-day operation of the OMJ Center
- Coordination and promotion of partner programs and services
- Creating common, system-wide standards, practices, procedures, and policies
- Continuous improvement of operations and performance

Characteristics Needed for One-Stop Operator

- Passion for public service; community and customer focused
- Proactive, problem-solving mindset
- Innovative and willing to take calculated risks
- Continuous learning mindset
- Exemplifies employer best practices
- Fosters a collaborative environment
- Culturally competent staff with a commitment to diversity, equity, and inclusion
- Strong sense of ethics and integrity



Anticipated Agreement

- Cost reimbursement model
- Potential award: \$2.4M annually for length of contract
 - Depends on federal funding & subject to change
- Timeframe of agreement: July 1, 2026 through June 30, 2028
 - Option for two 1-year renewals after that
- Program costs
 - Reasonable and necessary, allowable, and allocable
 - Shared One-Stop resources and costs



How to Apply

- Deadline: February 5, 2026 at 11:00 pm eastern
- Send to: admin@cincyworkforce.org
- General structure of a proposal
 - Section 2.1 - Cover Sheet
 - Section 2.2 - Service and Business Deliverables:
 - Section 2.3 - Budgets and Cost Considerations
 - Section 2.4 - Customer References
 - Section 2.5 - Personnel Qualifications
 - Section 2.6 - Terrorist Declaration
 - Section 2.7 - Declaration of Property Tax Delinquency in Hamilton County, Ohio and/or elsewhere in Ohio

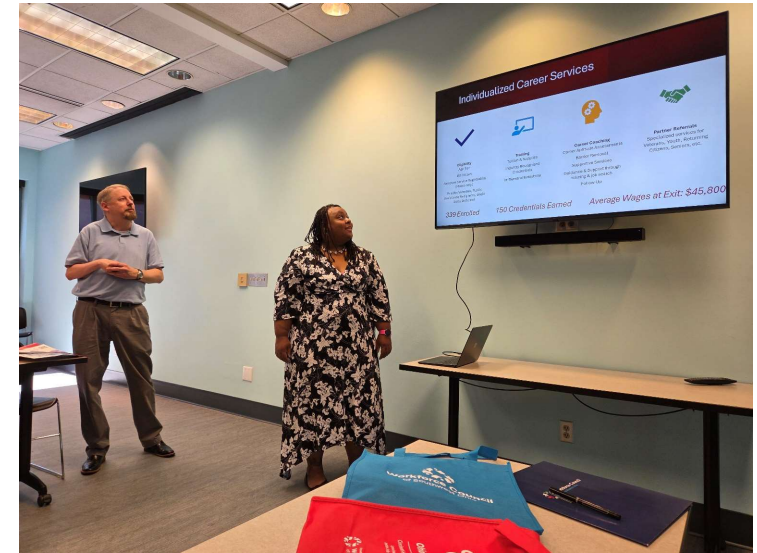


Proposal Review & Selection

- Initially reviewed for completeness and compliance
- Full review by committee of internal and external evaluators
 - Confidentiality and conflict of interest
- Proposal review process and evaluation method: starts on p. 54 of RFP
- Potential for presentation or discussion with certain bidders
- Recommendations to Workforce Council Executive Committee
 - No later than April 8, 2026
- Selection for award subject to contract negotiations

Important Dates

- RFP Release Date: Jan. 6, 2026
- RFP Info Session: Jan. 20, 2026
- Registration Deadline: Jan. 21, 2026
- Question Submission Deadline: Jan. 27, 2026
- Answers Posted: Jan. 29, 2026
- Proposal Due Date: Feb. 5, 2026
- Proposal Review: Feb and March
- Potential Presentation/Discussion: late March – early April 2026
- Notification to Bidders: by April 30, 2026
- Potential Transition Period: June 1 – 30, 2026
- One-Stop Operator Start Date: July 1, 2026



Questions



After this session, send to admin@cincyworkforce.org

THANK YOU