Workforce Council of Southwest Ohio

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Thursday November 16, 2023
Virtual Meeting
8:00 AM - 8:30 AM

Board of Directors Present via WebEx: Uche Agomuo, Michael Beck, Markiea Carter, Leo Chan, DeJuan Gossett, Brian Griffin, Jesse Grissom, Shawntay Mallory, Nick Milazzo, Asha Parker, Eric Rademacher, Jennifer Roeder, Jesse Simmons, Uma Sivaprasad, Diana Small, Harry Snyder, Carol Sorenson-Williams, Commissioner Stephanie Summerow Dumas, Timothy Thornton, Michael Turner, Amy Waldbillig, Dani Watkins, Bryan Wright

Board of Directors Absent: Jackie Alf, Hope Arthur , Heath Boucher, Paula Brehm-Heeger, Natasha Chesnut, Andrew Crum, Jilson Daniels, Chad Day, Renee Dean, Mark Dierig, Keizayla Fambro, Catherine Fitzgerald, Margaret Fox, Chris Fridel, Shanel Gentry, Regina Gray, Rodney Hardin, Kelly Holden, Myron Hughes, Rene McPhedran, Deval Motka, Shwetha Pai, Michael Prus, Krista Rinehart, Trisha Rogers-Lowey, Nathan Strange, John Thomas, Jordan Vogel, Rhonda Whitaker-Hurtt

Workforce Council Team: Pamela Massey, Karen Saterfield, Kevin Smith

I. Opening – Welcome and Introductions

With a quorum present at 8:03 AM, Chair-Elect Milazzo welcomed everyone. Chair-Elect Milazzo thanked everyone for their time today and instead of everyone introducing themselves we went with a screenshot of the virtual attendees.

II. Review and Approval of Agenda *(Action)*

Chair-Elect Milazzo asked for a motion to accept the agenda as distributed electronically. R. McPhedran moved to accept the agenda, H. Snyder seconded the motion; the motion was unanimously approved by the Board of Directors.

III. Committee Update *(Action)*

Outreach & Engagement Committee Update by DJ Gossett

Committee Overview - this Committee coordinates the outreach/recruitment process of new board members to the Board of Directors, consistent with the Board's Code of Regulations (Bylaws). The committee also recruits/recommends officers and committee leadership and advises the Board on the need for new committees (if applicable). The Outreach & Engagement committee voted electronically and presented a full slate of nominations today for Board approval. After today's action, the nominees will be submitted to the office of Mayor Aftab Pureval (Chief Local Elected Official) for final approval.

Nominating Criteria - the Workforce Innovation and Opportunity Act (WIOA) requires a 51% majority of business/employer representation. However, this Board has historically maintained a percentage of at least 55% to ensure a strong voice of businesses as well as remain compliant if/when a business representative changes jobs, retires, and/or resigns from the Board. Additional Board requirements include member representation from labor/skilled trades, economic development, education, and workforce partners.

Members completing their Terms in 2023 - we had 32 board members eligible to complete their terms by December 31, 2023. Of those members, four (4) individuals indicated they will conclude their terms. In addition,1-2024 board members concluded their participation on the board. We featured a special recognition of these members at the November 9th Board meeting.

Nominees Received for 2024 – the following nominees were recommended by the Committee for 2024 board membership:

- Zach Kiffmeyer, Attorney at DBL Law

Recommendations for 2024 Slate of Members - the 2024 Nominating Committee's Slate of Members is attached for the Board's approval. The Nominations Slate includes new and current/renewing board members as well as new members. If approved at this meeting, the attached slate of members will be submitted to Mayor Pureval and approved by City Council.

Board Officers/Executive Committee - The following leadership slate is also being recommended for the officers who make-up the Executive Committee, which meets in-between quarterly Board meetings to conduct essential business, review/analyze program, and fiscal data, and prepare items for review at the full Board meetings:

- **Nick Milazzo**, VP, Talent Acquisition Leader, Fifth Third Bank – ***Board Chair***
- **Natasha Chestnut**, Talent Acquisition Director, Skyline Chili, Corporate Headquarters - ***Chair Elect***
- **René McPhedran**, Executive Director, Melanoma Know More - ***Secretary***
- **Andrew Crum**, Vice President/Business Banking Relationship Manager, US Bank – ***Treasurer***
- **DeJuan Gossett**, VP, Employee Benefits, USI Insurance Services – ***Vice Chair***
- **Myron Hughes**, Managing Director, Blue Rose Supply – ***Vice Chair***
- **Asha Parker**, Director of Product Marketing, Kroger Digital - ***Vice Chair***
- **Timothy Thornton**, Pharmaceutical Sales Representative, The Janssen Pharmaceutical Companies of Johnson & Johnson - ***Vice Chair***

Board Committees - the following represents the 2024 Board Committees and Leadership roles:

- Eligible Training Provider- Evaluation Review Committee: Chair, Eric Rademacher, Institute for Policy Research, University of Cincinnati
- Executive Committee: Chair, Nick Milazzo, VP, Talent Acquisition Leader, Fifth Third Bank
- Nominating (Outreach and Member Engagement) Committee: Chair, DJ Gossett, Vice President, USI Insurance Services LLC
- OMJ Business Engagement Committee: Uche Agomuo, President & CEO, Glovon & Clovon Engineering Consulting
- 4PWD (For People with Disabilities): Jennifer Roeder, Opportunities for Ohioans with Disabilities
- WIOA Core Partners and OMJ Operations Council: Co-Chairs- Pamela Massey, Workforce Council Interim Executive Director, and Lynne Riehle, OMJ Director

Special Committees – Ad-Hoc committees and/or Task Forces as needed.

Opportunities to Get Involved/Make an Impact - If you are not currently serving on a committee and want to explore options for committee service, please contact Pamela Massey to get started. Your input, expertise, and participation will be much appreciated!

Committee Structure and Descriptions for 2024 - The 2024 Updated Committee Structure, Descriptions and Organizational Affiliations Report are attached to this report summary and included as part of the Outreach and Engagement Committee recommendations.

Today's Action (requested): on behalf of the Outreach and Engagement Committee, the Chair makes a motion to accept this report, along with the recommended 2024 slate of members, officers, committees, and corresponding attachments, for approval by the Board. Chair-Elect Milazzo asked for a second to the motion. A. Waldbillig seconded the motion; the motion was unanimously approved by the Board of Directors.

IV. Board Member and Public Announcements/Comments

R. McPhedran thanked DJ for his work.

V. Upcoming Board of Directors' Meetings

Chair-Elect Milazzo reminded everyone about the special board meeting to discuss youth on December 19, 2023, and the annual meeting held in February, we are still looking for a sponsor for the annual meeting.

Next Board of Directors Meetings

- **December 19, 2023** - Board of Directors Special Meeting 8am-10am at the OMJ Center
- **February 8, 2024** - Board of Directors Annual Meeting
- **May 9, 2024** - Board of Directors Quarterly Meeting
- **August 8, 2024** - Board of Directors Quarterly Meeting
- **November 14, 2024** - Board of Directors Quarterly Meeting

VI. Adjournment

At 8:12 AM a motion to adjourn the Special Board Meeting was made by R. McPhedran and seconded by L. Chan. No further discussion and the motion was unanimously approved by the Board of Directors.

Respectfully submitted,

René McPhedran
Secretary